



COUNTY OF SAN LUIS OBISPO
BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL

(1) DEPARTMENT Auditor - Controller - Treasurer - Tax Collector		(2) MEETING DATE 12/5/2017		(3) CONTACT/PHONE Kerry Bailey 788-2979	
(4) SUBJECT Submittal of a Brown Armstrong, CPAs Independent Accountant's Report on the County Treasury's cash balance and accountability for the second quarter of FY 2017-18 conducted on October 17, 2017. All Districts.					
(5) RECOMMENDED ACTION It is recommended the Board receive, review, and file the Independent Accountant's Report.					
(6) FUNDING SOURCE(S) N/A		(7) CURRENT YEAR FINANCIAL IMPACT \$0.00		(8) ANNUAL FINANCIAL IMPACT \$0.00	
(9) BUDGETED? Yes					
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)					
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A					
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A				(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A		(15) BUSINESS IMPACT STATEMENT? No		(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date <u>10/3/2017</u>	
(17) ADMINISTRATIVE OFFICE REVIEW Nikki J. Schmidt					
(18) SUPERVISOR DISTRICT(S) All Districts					



COUNTY OF SAN LUIS OBISPO

TO: Board of Supervisors

FROM: James P. Erb, CPA, Auditor - Controller - Treasurer - Tax Collector

DATE: 12/5/2017

SUBJECT: Submittal of a Brown Armstrong, CPAs Independent Accountant's Report on the County Treasury's cash balance and accountability for the second quarter of FY 2017-18 conducted on October 17, 2017. All Districts.

RECOMMENDATION

It is recommended the Board receive, review, and file the Independent Accountant's Report.

DISCUSSION

California Government Code Sections 26920 and 26922, require quarterly reviews and reporting of the County Treasurer's statement of assets. The review may occur any time during the quarter. To comply with government code, an unannounced cash count was conducted at the County Treasurer's Office on October 17, 2017, and the reconciliation of records was verified. The procedures were performed by the independent public accounting firm, Brown Armstrong, CPAs.

In the attached Independent Accountant's Report, Brown Armstrong states cash funds of \$13,929,700 were accounted for and balanced to the Treasurer's Daily Cash Report. Investments in the County Treasury totaled \$779,537,794 and were reconciled from investment reports to the Treasurer's Daily Report. The investments were also reviewed and found to be in compliance with the current County Treasury's Investment Policy. Total funds in the County Treasury on October 17, 2017, were \$793,497,194.

OTHER AGENCY INVOLVEMENT/IMPACT

The cash procedures were conducted at the County Treasury.

FINANCIAL CONSIDERATIONS

The procedures verified that the funds reported by the County Treasury equaled cash on hand and the funds held by the financial institutions.

RESULTS

Quarterly cash and investment reviews of the Treasury fulfill Government Code requirements and inform the Board of Supervisors and the public on the status of the County Treasury.

ATTACHMENTS

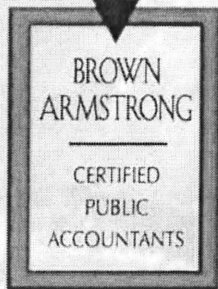
1. Independent Auditor's Report Q2 FY 2017-18

COUNTY OF SAN LUIS OBISPO
QUARTERLY CASH COUNT
SECOND QUARTER
FISCAL YEAR 2017-18

COUNTY OF SAN LUIS OBISPO
QUARTERLY CASH COUNT
FIRST QUARTER FISCAL YEAR 2017-18

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BROWN ARMSTRONG

Certified Public Accountants

INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board of Supervisors
County of San Luis Obispo
San Luis Obispo, California

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REGISTERED with the Public Company
Accounting Oversight Board and
MEMBER of the American Institute of
Certified Public Accountants

We have performed the procedures enumerated below to the proper balance and accountability of cash as directed by California Government Code Sections 26920 and 26922 as of the quarter ended December 31, 2017. These procedures, which were agreed to by the County of San Luis Obispo, were performed in accordance with the aforementioned code sections. The County of San Luis Obispo's management is responsible for the safe keeping and preparation of cash and cash reconciliations. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the County of San Luis Obispo. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

As directed by California Government Code Sections 26920 and 26922, an unannounced cash count and review was conducted at the County Treasurer's Office on October 17, 2017, and cash funds of \$13,929,700 were accounted for and balanced to the Treasurer's Daily Report. Investments in the County Treasury totaled \$779,537,494 and were reconciled from investment reports to the Treasurer's Daily Report. The investments were also reviewed and found to be in compliance with the current County Treasury Investment Policy. Total funds in the County Treasury on October 17, 2017, were \$793,467,194.

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the proper balance and accountability of cash in the County Treasury at quarter end. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the County of San Luis Obispo and management of the County of San Luis Obispo and is not intended to be, and should not be, used by anyone other than these specified parties.

BROWN ARMSTRONG
ACCOUNTANCY CORPORATION

Brown Armstrong
Accountancy Corporation

Bakersfield, California
November 3, 2017

**COUNTY OF SAN LUIS OBISPO
TREASURER'S DAILY REPORT
FIRST QUARTER FISCAL YEAR 2017-18**

JAMES P. ERB, CPA, COUNTY TREASURER
SAN LUIS OBISPO COUNTY
TREASURER'S DAILY REPORT

DATE: 17-Oct-17
12:48:05 PM

DISBURSEMENT SUMMARY:		INVESTMENT PURCHASE SUMMARY:	
Union Bank Control Disb.	4,180,600.13	CalTrust (daily balance)	100,000,000.00
EBT	9,582.58	BA and C/P	
Vendor Pay	675,298.07	PIMMA (daily balance)	185,000,000.00
		AGENCIES	
		TREASURIES	
		F.I.C.A. (daily balance)	0.00
		LAIF (daily balance)	16,000,000.00
		TOTAL INV. PURCHASES:	301,000,000.00
TOTAL DISBURSEMENTS:		COMBINED POOL INVESTMENTS:	
*APD Return	4,667,080.78 (811.00)	CDARS	21,500,000.00
		CalTrust	100,000,000.00
		Agencies	270,986,109.72
		LAIF	16,000,000.00
		PIMMA	185,000,000.00
		Treasuries	186,051,384.18
		F.I.C.A.	0.00
Approved: <i>William Plank</i> Date: 10/17/17		INACTIVE TOTAL	
		779,537,493.90	
BALANCE FORWARD	793,895,107.84	Bank Accounts:	
Receipts for Day	4,338,256.18	Pac West Bank	11,278,604.50
Returned Cks-JE	-	Union Bank-Depository Acct.	1,370,854.64
		Union Bank-Deferred Comp.	0.00
Disbursements for Day	(4,667,080.78) 811.00	Union Bank-DSS Direct Dep.	13,836.23
		Union Bank-EBT	332,766.76
BALANCE	793,467,194.24	Union Bank-Elect. C. Card Pmt	80,918.54
		Union Bank - US Govt. Loans	163.65
		East West Bank	0.00
CURRENT MONTH RECEIPTS		Office Funds	
BALANCE FORWARD	31,751,189.63	Vault Currency	54,700.00
Receipts for Day	4,338,256.18	Vault Coins	
Returned Cks-JE	-	Dollars	
		Halves	
MONTH TO DATE	36,089,445.81	Quarters	200.00
		Dimes	70.00
		Nickels	32.00
		Pennies	5.50
CURRENT MONTH DISBURSEMENTS		Vault Cash Drawer	
BALANCE FORWARD	(51,030,222.94)	Currency: (100/50's)	0.00
Disbursements for Day	(4,667,080.78) 811.00	" (20's)	560.00
		" (10's)	600.00
MONTH TO DATE	(55,696,392.72)	" (5's)	675.00
		" (2's)	6.00
		" (1's)	171.00
		Coin: Dollars	8.00
		" Halves	2.50
		" Quarters	40.25
		" Dimes	24.50
		" Nickels	6.20
		" Pennies	1.25
		TOTAL OFFICE FUNDS	57,202.60
BALANCE 1ST OF MONTH	813,274,141.15	Online Payments for Collection	752,236.32
Receipts for Month	36,089,445.81	Returned Items	2,916.60
Disbursements for Month	(55,696,392.72)		
BALANCE	793,467,194.24	BALANCE ON HAND	13,929,700.34
		BALANCE	793,467,194.24

DATE 17-Oct-17